



1. BACKGROUND

ICC Consultancy Excellence Awards (ICEA) are meant to motivate individuals' and organizations' contribution in the area of consultancy to promote & replicable best practices in the Indian Consultancy area. International Council of Consultants (ICC) has initiated these awards which recognize and honor the valuable contributions and work of consultants. Fraternity that has significantly enriched the consultants' constitution and has helped bring about a change in our construction and in other sector practices.

We are working to give recognition of the work and achievements of individuals and consultancy organizations shall be recognized and applauded. The **1st ICC Consultancy Excellence Awards 2025** are an embodiment of encouraging truly successful efforts from individuals and organizations that have made a mark on the present scenario of consultancy in terms of delivering better outputs, processes and creating higher benchmarks for the industry to help in nation building.

2. OBJECTIVES OF THE AWARD

To recognize and honor the valuable contributions and work of Indian Consultancy Fraternity that has significantly enriched the industry domain and has helped bring about a change in our construction and other sector practices.

3. AWARD CATEGORIES

Nominations are invited in the following five categories:

- a) Innovation in Construction and Architecture (Individual or Firm)
- b) Excellence in Financial Consultancy (Individual or Firm)
- c) Excellence in Legal Consultancy (Individual or Firm)
- d) Celebrating excellence in legal consultancy, arbitration, mediation, and dispute resolution.
- e) Innovative Engineering (Individual or Firm)
- f) Excellence in Real Estate Consultancy (Individual or Firm)
- g) Excellence in Hospital and Hospitality Consulting
- h) Excellence in Manufacturing Sector Services
- i) Achievement in Specialized fields (Individual or Firm)



4. AWARD PROCESS

ICC Consultancy Excellence Awards shall be accorded on the recommendations of the ICEA Jury comprising of senior professionals who have served the Construction Industry. Such jury shall be independent of ICC and provide its recommendations for the awards.

ICE Awards shall be decided & recommended by the Jury based on a detailed evaluation process starting with the applications from the interested applicants, followed by a due deliberation of the submittals and personal interviews/site inspection visits.

5. AWARD APPLICANTS

Awards cover the entire spectrum of Indian Consultancy and all stakeholders including educational institutions. Organizations and Individuals working in the consultancy sector are encouraged to participate in the process and submit their nominations, subject to a maximum of one nomination per category in the categories mentioned above.

6. EVALUATION PARAMETERS

Consideration for each award will be given using the following **Key Parameters**:

- Project Impact & Success
- Innovation & Emerging Technologies
- Client & Stakeholder Benefit
- Knowledge Contribution to the Industry
- Ethical & Sustainable Practices

Category-Wise Evaluation Criteria

1. Innovation in Construction and Architecture (Individual or Firm)

- Design Innovation & Creativity – Use of new materials, structural approaches, or sustainable designs.



- Project Impact & Execution – How effectively the design was implemented and its impact on urban/rural infrastructure.
- Sustainability & Green Practices – Use of eco-friendly construction methods and materials.
- Technology Integration – Use of AI, BIM, IoT, or other advanced tools.
- Knowledge Sharing – Contribution to industry best practices, publications, or educational resources.

2. Excellence in Financial Consultancy (Individual or Firm)

- Strategic Impact – Effectiveness of financial strategies implemented.
- Client Success & Benefit – Improvement in financial performance, risk management, or compliance.
- Innovation in Financial Tools – Adoption of fintech solutions, AI-driven analytics, or process automation.
- Ethical Practices & Compliance – Adherence to national/international financial regulations.
- Educational Contributions – Published research, workshops, or mentorship efforts.

3. Excellence in Legal Consultancy (Individual or Firm)

- Complexity of Cases Handled – Demonstrated success in high-profile or complex cases.
- Innovative Legal Approaches – Application of creative legal strategies or use of digital legal tools.
- Impact on Legal Framework – Contribution to policymaking, legal reforms, or academic research.
- Stakeholder Satisfaction – Positive feedback from clients and legal institutions.
- Knowledge Sharing – Published papers, legal education, or mentorship programs.

4. Innovative Engineering (Individual or Firm)

- Technological Innovation – Use of AI, robotics, or automation in engineering solutions.
- Project Efficiency – Reduced time/cost while maintaining quality.
- Sustainability – Energy efficiency, environmental considerations, and long-term impact.
- Scalability & Replicability – Potential for adoption in other engineering domains.



- Knowledge Contribution – Research, patents, or training programs.

5. Excellence in Real Estate Consultancy (Individual or Firm)

- Market Impact – Success in valuation, surveying, or real estate development strategies.
- Client Success Stories – Testimonials or documented improvements in client projects.
- Technological Innovation – Use of GIS, blockchain, or AI in real estate solutions.
- Regulatory Compliance – Adherence to laws, zoning regulations, and tax policies.
- Educational Contribution – Training, publications, or conferences.

6. Excellence in Hospital and Hospitality Consulting (Individual or Firm)

- Operational Efficiency – Measurable improvements in healthcare or hospitality management.
- Patient/Customer Experience – Enhancements in service delivery and client satisfaction.
- Technology Integration – Use of AI, digital health solutions, or automation.
- Sustainability – Adoption of eco-friendly, cost-efficient practices.
- Industry Knowledge Contribution – Research, training, or publications.

7. Excellence in Manufacturing Sector Services (Individual or Firm)

- Process Innovation – Improvements in production efficiency, waste reduction, or automation.
- Quality Control & Compliance – Adherence to ISO, Six Sigma, or other industrial standards.
- Sustainability & Environmental Impact – Energy efficiency and waste reduction initiatives.
- Stakeholder Impact – Client feedback and measurable success metrics.
- Industry Knowledge Sharing – Research, patents, or process improvement publications.

8. Achievement in Specialized Fields (Individual or Firm)

- Unique Contributions – How the nominee has advanced their niche area.
- Innovation & Emerging Tech – Use of AI, ML, robotics, or other cutting-edge solutions.
- Industry Impact – Improvements in standards, regulations, or methodologies.
- Public & Client Recognition – Case studies, client testimonials, or media coverage.
- Educational & Knowledge Sharing – Research, publications, or training programs.



General Notes for Evaluation

- **Supporting documents** (case studies, reports, testimonials, research papers) are mandatory for proper scoring.
- A **site visit/interview** may be conducted for shortlisted candidates.
- The **Jury's decision will be final and binding.**

7. FORMAT AND CONTENT OF THE SUBMISSION

Format

- The nominations must be formatted in Arial 12-point font single spaced in a Microsoft Word compatible document.
- The front cover of the nomination must indicate the category being entered.
- The nominations are to be in colour. Indicative page limits are flexible; however total content is not to exceed 5000 words or 10 A4 pages. Any additional information may be submitted as appendixes.
- The nominations may refer to other projects undertaken by the individual. Written consent to the use of any project in the nomination should be sought from the project client/owner.
- The written consent and any endorsements or referee reports must be included in the nomination. Consent is also required for the use of project information, photographs, company logos and the like, used within the nomination. Non-conforming nominations may be rejected.

The nominations should address the following five sections.

Section 1 General Information

- Name of the nominee / organization
- Complete contact details of the nominee / organization including postal address with pin code, phone, fax, email and mobile nos.
- Name and contact details of the project owner/client representative
- Confirmation that consent to use the project(s) has been received from the client/owner
- Confirmation that consent to use photographs, company logos and the like has been received



- Confirmation that the project(s) have an approved plan and budget
- Award category
- Statement of significance/achievement
- Previous recognition letters / certificates / citations received
- Newsletters / Videos / Paper cuttings in support of your nomination

Section 2 Executive Summary

Provide a summary of not more than 500 words of the individual/institution, including performance, program/project outcomes, and program/project responsibilities. This summary may be used in any audio-visual presentation compiled by ICC for the ICA awards.

NOTE: Summaries may be amended at the sole discretion of ICC to suit the technical requirements of the presentation.

Section 3 Curriculum Vitae/Team Profile/Company Profile

In this section provide a Curriculum Vitae/Team/Company Profile or detailed summary of the individual/team leader (indicatively Four (4) pages), to sufficiently summarise relevant educational and work background, including program (s)/project(s) undertaken, and any other relevant information such as project value, size of team managed, etc.

Section 4 Project Context

To provide the context in which the individual/institution was working, provide a brief outline of the program(s)/project(s), including purpose, outcomes, and level of complexity; as well as the project management methodology applied. The summaries should include the success of the project(s) by comparison of the planned and achieved outcomes.

Section 5 Write-Up

This section requires the nomination of narratives and evidence which reflect the management performance of the individual/institution in achieving or exceeding desired project outcomes through the application of best practice and the demonstration of outstanding achievement and



innovation.

8. Guidelines for Write-Up submission

Evaluation:

The nominations will be reviewed based on the value and benefit brought to the project, project team, clients and stakeholders.

| Area of contribution |
|---|
| A. Project Management |
| Project brief: Describe the project background and context, its reason for inception and stakeholders involved. Briefly explain your role in the project and how you broadly influenced the project's |
| People management: Share what strategy was adopted to align various project stakeholders and consultants/team members to achieve the project deliverables. Explain what challenges were encountered in managing differences and relationships within the team, and how you professionally |
| Project Management: Describe how various knowledge areas were adopted to achieve the project deliverables. How did your contributions lead to timely delivery of the project with desired quality and |
| Externalities: Explain the challenges you encountered from external factors that were/were not anticipated and how you managed them, without affecting the project deliverables. |
| B. Project Delivery |
| Project Success: Describe why this project was deemed a success and how nominee was instrumental in the project's success. Explain the key results of the project that contributed to its success. |
| Client Benefit: Explain how your stakeholders including end users benefited from your approach and strategies. |



Project team benefit:

How your team and your organization benefited from your leadership, organizational skills and other project management techniques.

C. Knowledge management

Lessons learnt:

Explain the lessons learnt by nominee that will help them to overcome similar challenges in future.

Documentation:

Describe how the project lessons learnt were captured along the way and how lessons were recorded/documented formally for easy reference in future, for the institution and the

Lessons from past:

Where applicable, how were past experiences tapped on to avoid similar situations in the project?

Knowledge for industry:

Share your lesson learnt from the project that nominee believe may contribute to the industry's knowledge and greater benefit of the profession.

D. Innovation

Innovation in Project Management:

Describe what innovative approaches/methodology/techniques were adopted by the nominee during the entire project that have benefited the project.

Managing Innovation in project:

Explain how the nominee have managed innovation in project that may have been in concept of project, aspects of design.

9. General Conditions relating to all Nominations

GENERAL ENTRY REQUIREMENTS

- The nominations need to be concise yet contain sufficient information for the judging panel to adequately assess the merits of the entry.
- All necessary clearances and permissions required for the release of all information submitted including any proprietary, confidential, technical or commercial information must be obtained by the applicant.
- There should be no restrictions on the use of the submitted information in any promotion of the ICEA 2025 awards program.



ICC Consultancy Excellence Awards (ICEA) ITEA-2025 - GUIDELINES



- All expenses relating to the preparation of the nominations, site visits of the ICC evaluating team and attendance at the award ceremonies are the responsibility of the applicant.
- All nominations become the property of the ICC and are not returned to applicants.
- Applicants consent to having submissions used for the ITEA 2025 awards promotional purposes for a period of five years from the year of submission.
- The nominations will be accepted under the conditions of these Guidelines.

NOTE: "documentary evidence" is required to support and validate all claims made in the submission. Photographs and quotes from clients or managers substantiating claims, or extracts from project documents may be used. Evidence is used for scoring of submissions during judging and therefore the scoring will be commensurate with the level of appropriate supporting documentation submitted.

10. THE SUBMISSION PROCESS

- All entries for the **ICEA 2025** must be submitted to **ICC** latest by **4PM (IST Time) 10th June 2025**, to the ICC Secretariat. Late entries will not be considered.
- Entries must be submitted in accordance with these guidelines.

11. NOMINATION MATERIAL

- The nominations are to contain the following material:
- It is requested that nominations may be sent where nominator is fully aware of the work and achievements of the nominee.
- All nominations should be submitted in original along with 1 photo copy for office use + one copy in word format on CD Rom as well as electronically via email at icc.iccindia@gmail.com.
- A single Word or PDF document containing the full submission together with a minimum of five and a maximum of 10 high resolution project related photographs in JPEG format.
- Please ensure the digital photos / drawings are of high-resolution quality and are submitted as full color JPEG files. Photos with caption information are preferred. They are to be numbered in the order they are to appear in the presentation.

12. JURY

- Established members in the industry both public and private sector and ICC Governing Council Members will form the jury panel to assess the applicants. The judging panel will be independent of all submissions and will collectively have a broad range of experience in project management.
- The Jury' decisions shall be final.



13. ANNOUNCEMENT OF WINNERS

- The winners will be announced on ICC website (www.iccindia.org) prior to the event and shall be awarded on the inaugural day of 5th September, 2025.
- Additional information on the ceremony will be shared with the Award winners in due time.
- The outcome of the judging process will be announced prior to the Awards Ceremony to enable winners to attend.
- Winners of Awards and recipients of Citations will be recognized in all ICC and associate organization Publications and websites.

14. Additional Notes for Applicants

SUBMISSION JUDGING NOTES

The following should be noted:

- Judges will generally take into consideration the submitted written material to support the submission.
- An interview would be carried out to shortlisted applicants within the relevant category and the overall judging shall be an aggregate of the judging of both written material and the interview.
- Judges will evaluate the submission against the published Submission Criteria and in terms of the specific category being entered.
- Judges will be looking for demonstrated achievement in the particular award category.
- Submissions that do not contain the written consent of the project's owner/client will not be considered.
- Submissions must contain relevant supporting and corroborating evidence within the submission to allow judges to evaluate the claims made in the narrative.
- Judges will evaluate the performance of the Individual over a period of one years NOT the project or projects specifically.
- All nominations must include a power point presentation. The length of presentation must not exceed 10 slides.

15. Important Instructions for submitting the nomination:



**ICC Consultancy Excellence Awards (ICEA)
ITEA-2025 - GUIDELINES**



1. It is requested that nominations may be sent where nominator is fully aware of the work and achievements of the nominee.
2. It is further requested that the Award Application should be submitted in original along with 1 photo copy for office use + one copy in word format on pen drive.
3. Please type or compose the nomination (all pages) on A4 size paper using black color ink (for ease in scanning and photocopying)
4. In order to assist comparison of different nominees, achievements (basis of nomination) may please be given under the following heads both in the nomination form and abstract sheet, if possible:
 - i. Highest technical/professional/academic qualification;
 - ii. Only one set of published translated works/ teaching & popularization aids developed/ activity kits, charts, manuals, etc., may be submitted;
 - iii. Major achievements beyond official capacity;
 - iv. Impact of work/reach.

16. Submission

All nominations must be submitted to International Council of Consultants for consideration at the address given below **latest by 10 June 2025:**

International Council of Consultants (ICC)
Plot No.18, Sector – 20A, Faridabad – 121 002
Phone: 0129-2265113
Email:icc.iccindia@gmail.com. icc@iccindia.org
Website: <https://www.iccindia.org>