

INSTRUCTIONS TO APPLICANTS / DETAILED **INFORMATION**

I. PREAMBLE

The International Council of Consultants (ICC) is a distinguished global body dedicated to advancing the role of consultants within the construction and infrastructure sectors. As a platform for promoting excellence, technical expertise, and best practices, the ICC aims to foster innovation, connectivity, and collaborative partnerships across the global consulting community.

In pursuit of these objectives, the ICC has established a Consultant's Database to provide a comprehensive, transparent, and accessible listing of professional consultants who meet the highest standards of competence and integrity. This database serves as a key resource for project owners, developers, contractors, and other stakeholders within the construction industry to identify and engage qualified consultants for a wide range of services.

By joining the ICC Consultant's Database, consultants will gain enhanced visibility and credibility in both national and international markets, enabling them to participate in critical infrastructure projects, share expertise, and contribute to the successful delivery of construction initiatives across the globe. The database also provides opportunities for professional development, networking, and collaboration, ensuring that consultants remain at the forefront of industry trends and innovations.

The ICC's Consultant's Database is committed to fostering a network of highly qualified, experienced, and ethical professionals who play a pivotal role in shaping the future of the global construction industry.

CONSULTANTS/SERVICIE PROVIDERS MEETING THE CRITERIA OF ENLISTMENT SHALL ONLY BE REGISTETERED

II. GEOGRAPHICAL PRESENCE

This database is being promoted to project owners and implementers for Works/ Services in and across India & other South East Asian & South Asian Nations including in Nepal, Bhutan etc.

III. TYPES OF WORK

Typical Facilities concerning construction of following for which supplies are required / works are to be executed. (New surface facilities and revamp / refurbishment / upgrading of existing facilities)

- River bridges,

- Highway bridges and structures,
- Tracks for railways,
- Sports stadia,
- Industrial buildings,
- Residential and commercial complexes,
- Integrated projects for power generation and distribution systems,
- Air conditioning systems,
- Finishing/ interiors works,
- Piling

IV. ITEMS / SERVICES LIST

(for new projects / facilities and revamp / refurbishment/ up gradation of existing facilities - but not imited to)

A. Consultants

- Engineering
- Process Consultants
- Statistical
- Human Resource
- Project Execution
- Survey
- Media
- Third Party
- Hospitality
- Marketing
- Environmental
- Quality Assurance/ Quality Control
- Performance
- Legal
- CSR
- Risk & Strategic
- Disaster Risk Assessment /Audit (DRA)
- Disaster Risk Management Planning (on site and off site)
- Design of Decision Support System in emergency and Emergency Operations Center
- Social Impact Assessment (SIA) and Social Impact Management Planning (SIMP)
- Planning and design of Social Safeguard measures
- Design and management of Occupational Health and Safety (OHS) system ○ Political
- PMC
- Financial Consultants

B. Services

i. **Services in Roads & Highways:**

- Road & highway design
- Civil & environmental engineering
- Traffic planning & forecasting
- Traffic simulations
- Noise pollution mitigation
- Tender documents
- Cost estimates
- Environmental impact assessments (EIA)
- Geotechnical engineering
- Rock & soil mechanics
- Project management
- EPCM
- Construction management and supervision
- Aggregate & asphalt materials testing
- Maintenance

ii. **Services in Bridges:**

- Feasibility studies
- Environmental Impact Assessments
- Planning
- Retrofitting
- Tender documents
- Construction Supervision

iii. **Services in Tunnel :** Design services:

- Cut and cover tunnels
- Bored tunnels
- Immersed tunnels
- Engineering geology and rock mechanics:
- Tunnels in soft soils
- Steel sheet pile walls
- Ground anchors
- Reinforced soils
- Driven piles
- Tunnels in rock

- Primary site exploration
- Detailed field investigations
- Detailed sub-surface investigations and engineering geology
- Tunnel mapping and rock mass classification using the Q-method
- Rock support determination
- Detecting and tackling problems caused by water influx
- Grouting
- Ventilation design
- Modeling using RocLab and Phase2

iv Related Services:

- EIA
- Structural engineering
- Transportation engineering
- Road design
- Environmental engineering
- Acoustics & noise
- Project supervision
- Cost estimates
- Tender documents

v Harbour engineering services:

- Design
- Environmental investigations
- Marine structures
- Coastal protection
- Maintenance of port facilities and equipment

vi. Airport engineering Services:

viii. Consulting

- Obstacle contours and maps
- Maintenance management of airside and runway systems
- Flight navigation aids and ground aids
- Drones

VII IMPORTANT INSTRUCTIONS

1. Suppliers/Consultants shall apply as per the prescribed Registration Form. The Registration Form is to be completed in all respects.
2. Verification of facilities as well as statements submitted will be carried out, as necessary by ICC / CIDC.
3. Registration form completed in all respect with necessary documents and the applicable processing fees shall be forwarded to

Enlistment Division

International Council of Consultants (ICC)

Address :-

Plot No. 18, Sector 20A,
Faridabad 121002,
HARYANA.

Mobile:-

9810319758 ,9810714921

E-mail

icc@iccindia.org, icc.iccindia@gmail.com

4. ICC reserves the right to accept or reject any or all applications without assigning any reasons.
5. Enlistment shall be accorded for a period of one year after which the same shall require to be revalidated.
6. **The Enlistment shall in no way guarantee issue of purchase / tender enquires.**
7. The list of parities enlisted by ICC may also be made available to project authorities / owners for adoption.
8. Registration/ Applications form shall be submitted in properly bound and indexed alongwith all supporting documents mentioned therein

VIII. PROCESSING CHARGES FOR FIRST ENLISTMENT / REGISTRATION– SUPPLIERS / MANUFACTURERS/ CONTRACTORS / CONSULTANTS

W.e.f. 1st January 2025

Enlistment / Registration is subject to payment of Processing charges as detailed below:

Category of Industry	Processing Charges (Rs) (Indian Applicants)	Processing Charges (US\$) (Non-Indian Applicants)
Organizations registered under Small Scale Industry (SSI) / MSME *	75,900.00*	1,518.00 *
Organization / Manufacturers & Suppliers / Manufacturers/ Contractors / Consultants with Annual turnover		
• Between 1-10 Crores	75,900.00	1,518.00
• > 10 but < 50 Crores	1,10,400.00	2,346.00
• > 50 Crores but < 100 Crores	1,51,800.00	3,036.00
• > 100 Crores	2,20,800.00	4,416.00

- MSMEs with turnover greater than >100 Crores will pay Rs 2,20,800.00/- as processing Charges

** Above rates are for Standard, approved & tested products and Services. However, rates for non Standard products and Services shall be applicable based/ decided on case to case basis

Conditions / Schedule of Payment:

- 50% of the applicable Processing Charges shall be payable along with the application and the required documentation.
- On satisfactory review and acceptance of the documentation, site/shop visit(s) as may be required, will be undertaken.
The Company under enlistment shall organize the required site/ shop visit(s) at their own cost for up to 2 members of the ICC evaluation team.
- The balance 50% Processing Charges shall be payable on satisfactory completion of site/ shop survey(s) and approval for Enlistment of the Company.
- All payments shall be made by Demand Draft in favour of International Council of Consultants payable at Faridabad.
- Processing charges once paid are not refundable at any stage of processing.
- GST @18% shall have to be paid extra.
- Kindly remit the fees through RTGS in our following account:

Bank : HDFC Bank LTD
 Address : Branch-Kalkaji - Nehru Place, New Delhi
 Vendor : International Council of Consultants
 Account No. : 02711930004422
 IFSC Code : HDFC0000271

IX. RENEWAL CHARGES FOR ENLISTMENT / REGISTRATION - CONSULTANTS

Renewal of Enlistment / Registration is subject to payment of charges as detailed below:

Category of Industry	Processing Charges (Rs) (Indian Applicants)	Processing Charges (US\$) (Non- Indian Applicants)
Organizations registered under Small Scale Industry (SSI) / MSME **	34,500.00**	690.00**
Organization / Manufacturers & Suppliers / Manufacturers/ Contractors / Consultants with Annual turnover		
• Between 1-10 Crores	34,500.00	690.00
• > 10 but < 50 Crores	48,300.00	966.00
• > 50 Crores but < 100 Crores	62,100.00	1,242.00
• > 100 Crores	75,900.00	1,518.00

**MSME with turnover greater than >100 Crores will pay Rs 75,900.00/- as processing Charges

** Above rates are for Standard, approved & tested products and Services. However, rates for non Standard products and Services shall be applicable based/ decided on case to case basis

However, please note that Renewal Fee from one category to any upper category shall be additional 25% of the first time enrolment.

Conditions / Schedule of Payment:

- GST @18% shall have to be paid extra.
- Kindly remit the fees through RTGS in our following account:

Bank : HDFC Bank LTD
 Address : Branch-Kalkaji - Nehru Place, New Delhi
 Vendor : International Council of Consultants
 Account No. : 02711930004422
 IFSC Code : HDFC0000271

No Site visit will be undertaken for any renewal upto the 3rd year. Beyond the 3 year, the Company under renewal shall organize the required shop visit(s) at their own cost for upto 2 members of the ICC evaluation team.

For Example: Enlistment Year - 2024

- 1st Renewal Year – 2025- No Site Visit
- 2nd Renewal Year – 2026 – No Site Visit
- 3rd Renewal Year – 2027 - Site Visit

However, Applicant / Organisation to note that, in addition to processing Charges mentioned in 6.1 above, if there is any variation of 15% or more in their Financial Turn Over; Manpower deployment and other related growth aspects, Site/Shop visit(s) as may be required, will be undertaken and Company shall organise the required Site/ Shop visit(s) at their own cost for up to 2 members of the ICC Evaluation team. However, if there is no change or change under 15%, no Site/ Shop visit will be undertaken.

X. ICC MEMBERS LIST:

CORPORATE & INSTITUTIONAL MEMBERS:

Sl.No.	Organization
1.	Metallurgical & Engineering Consultants (India) Ltd., Ranchi (A Govt. of India Undertaking)
2.	Best Mulyankan Consultants Ltd.
3.	Spectral Services Consultants
4.	Elcome Surveys Pvt. Ltd.
5.	Cadansa Exports Pvt, Ltd.
6.	Indian Society for Trenchless Technology
7.	Delhi Development Authority
8.	J.P. Mukherjee & Associates (P) Ltd.
9.	Hospital Services Consultancy Corporation (India) Ltd.(HSCC)
10.	Rajiv Gandhi Pradyogiki Vishwavidyalaya
11.	Sintex Industries Ltd.
12.	Rail Vikas Nigam Limited
13.	Housing and Urban Development Corporation Ltd.
14.	Saint Gobain (BPB India Gypsum Ltd.)
15.	Samrat Ashok Technological Institute
16.	Rajasthan State Real Estate Development Council (RAJREDCO)
17.	National Research Development Corporation
18.	S. K. Singhi & Co.